NORTH AMERICAN LOGISTICS SERVICES INC.

Quote ID# _____

FB# _____

ORDER FORM: Customs Brokerage & Transportation Services

We wish to use North American Logistics Services for: (Please check one)

☐ Customs Clearance & Transportation ☐ Customs Clearance Only ☐ Transportation Only

Section 1 - Exhibitor and Event Information

Pick Up Address

Location Name: ***Company name or facility name*** Pickup Date: Time:

Address: City: Prov./State: Postal/Zip:

Contact: Phone #: Email: US Tax #/EIN:

Exhibitor Name: ***Applicable only if pickup is from a tradeshow*** Event Name: Event Date(s): Booth #:

Delivery Address

Location Name: ***Company name or facility name*** Delivery Date: Time:

Address: City: Prov./State: Postal/Zip:

Contact: Phone #: Email: US Tax #/EIN:

Exhibitor Name: ***Applicable only if delivering to a tradeshow*** Event Name: Event Date(s): Booth #:

☐ **Return freight same as pickup address** If same, only complete pickup date/time information ☐ **Return services not required**

Return Freight

Location Name: ***Company name or facility name*** Pickup Date: Time:

Address: City: Prov./State: Postal/Zip:

Contact: Phone #: Email: US Tax #/EIN:

Exhibitor Name: ***Applicable only if delivering to another tradeshow*** Event Name: Event Date(s): Booth #:

Section 2 - Carrier/ Shipment Information

Name of carrier providing transportation services ☐ NALSI ☐ Other

Number of Pieces	Dimensions (inches)			Weight (LBS)
Carton/Boxes	L	W	H	
Crates/Fiber Case	L	W	H	
Skid/Pallet	L	W	H	
Carpet/Other	L	W	H	
TOTAL				

Additional Services: ☐ Lift Gate ☐ Inside Pick Up/Delivery

53ft trailer accessible? Pickup: ☐Yes ☐No Delivery: ☐Yes ☐No Loading dock available? Pickup: ☐Yes ☐No Delivery: ☐Yes ☐No

Do you require additional Insurance? ☐ Yes ☐ No Declared Value: ***for insurance purposes only***

Cargo Insurance (only to be completed when using NALSI Transportation) **Please note additional fee's will apply for insurance coverage**

Section 3 - Terms of Payment and Security Deposit (Must be completed) Invoices are processed electronically and transmitted to email provided.

Send Bill To:

Company Name: Email 1:

Address: City: Email 2:

Prov./State: Postal/Zip: Contact Name: Phone #:

Credit Card Required for Guarantee Purpose Only.

☐ Visa ☐ MasterCard ☐ American Express

Cardholder Name: Card Account #: Expiry Date: CVC #:

Cardholder's Signature: Email:

Payments are due upon receipt of invoice. Invoices are submitted by email to the contact(s) provided or on file from previous transactions. Upon receiving Proforma Invoice (in the case of prepayment of services) OR Final Invoice, you will have the option of paying by one of the following methods:

- Credit Card – Via PayCargo payment portal: ***https://paycargo.com/vendors/north-american-logistics-services/*** CAD and USD options are available – please select the appropriate account based on your invoice currency
- Interac E-Transfer - nalsiepayments@nalsi.com (CAD Funds from Canadian financial institutions only)
- EFT / Wire – Banking information available by responding to the original email that included invoice.
- Cheque – Mail or courier to the address on your invoice

Payment Guarantee:

In order to ensure compensation is received for the services provided, a valid credit card is required prior to confirming your order. A transaction will not be processed unless there is a default on payment and we have had no communication regarding payment arrangements. Additional processing and administration fees will be assessed in the event of default and the guarantee transaction is processed. A 10% administrative surcharge will be assessed to any invoice where the guarantee method is manually processed. This may happen 60 days after invoice date. A $100.00 collection charge will be assessed to any account forwarded to a collection agency. 2% interest charge may be assessed on invoices over 60 days.